

Adams Conservation District
118 East Main Ave., Ritzville, WA 99169
Board Meeting Minutes
March 17, 2022

Attending: (Via Zoom) Curtis Hennings, Ron Hennings, Michael Broeckel, Branden Spencer;
Staff: Cara Hulce; Guests: Cari Roepke, NRCS

The meeting was called to order by Curtis Hennings at 7:35 p.m.

Reports from Guests/Partner Agencies/Manager:

- **Cari Roepke, NRCS**
 - They've received about 30 EQIP applications for each Adams Co. and Lincoln Co., so far 1 application in Adams has been approved. They're asking for more money so they can fund more applications. CSP signup is open until March 31st and the CRP application deadline was last week.
 - The West Palouse Local Work Group meeting is April 28th at 1pm.
 - Staffing numbers are the same but doors are open to the public now.
- **Cara Hulce, Manager**
 - Extra IM funding will go towards David Harder's 3 wells and potentially getting started on Fedie's windbreak and/or towards purchasing a district vehicle before the end of June.

Minutes: Branden moved to approve the meeting minutes for February 17, 2022. Michael seconded the motion; motion passed.

Financial Report: Michael moved to approve the financial report for February 2022 showing end balances of \$117,879.41 (money market) and \$140,112.24 (checking), and all ACH/EFT transactions from February 10 – March 2, 2022. Total deductions \$4,111.46 and liability \$1,203.21. Ron seconded the motion; motion passed.

Old Business:

- Board agreed to tow the pickup to Pete's garage to get catalytic converter replaced.

New Business:

- Michael recapped to the board his discussion with Cara on her performance review.

Michael moved to raise Cara's hourly pay rate from \$27/hr to \$30/hr as previously discussed during executive session in February. Ron seconded the motion; motion passed. Raise effective March 1, 2022.

Cara will get data on other CD manager pay rates/benefits and follow up with Michael.

- The board reviewed David Harder's cost-share agreements for assistance to install 3 wells. Since it's been incredibly difficult to get a driller locally David wants to get his 3

wells drilled all at once while the driller is in the area. He then plans to install watering facilities at each well in the near future to provide water to livestock.

Branden moved to approve Harder's cost-share agreement for assistance to install a well at the Stahl Place. Michael seconded the motion; motion passed. Board will sign cost-share once it's signed by the landowner.

Branden moved to approve Harder's cost-share agreement for assistance to install a well at Davin Field. Michael seconded the motion; motion passed. Board will sign the cost-share once it's signed by the landowner.

Branden moved to approve Harder's cost-share agreement for assistance to install a well at Cairn Field. Ron seconded the motion; motion passed. Board will sign the cost-share once it's signed by the landowner.

- The board reviewed an agreement for Lincoln County CD to provide technical assistance with Harder's well projects.

Branden moved to approve the technical assistance agreement with Lincoln County CD for assistance with Harder's well projects. Michael seconded the motion; motion passed.

The meeting was adjourned at 8:51pm by Curtis Hennings.

Minutes approved by: _____ Date: _____

Minutes prepared by: _____ Date: _____

The next board meeting is scheduled for April 21, 2022 at 7:30 pm via Zoom.